

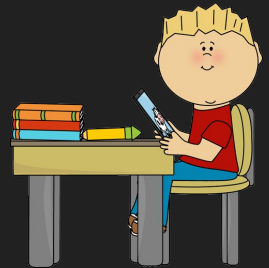
# Bridging the Digital Divide

Responsible Use Guidelines for  
parents and students



# Check Out Procedures

- Students will go to the library to check out the iPads.
- Students and Parents must have signed the agreement prior to check out.
- iPads are for homework and study purposes only.
- Students may only check out the iPads for **3 days** at a time.
- Students will return the iPad to the library.



# Filtered Even at Home

All iPads from Katy ISD have a tracking file that filters the internet traffic to the same levels as KISD computers.



# Wi-Fi at Home

- Students will need to use their Katy ISD username and password to login at home.
- Once they have logged in they will be filtered at the elementary level.
- Click on the link on the web page for more information about Home Wi-Fi connection



# Responsible Use & Proper Care

- Students are not to download any apps to the iPad. All apps will be installed by the librarian.
- Students are not to make any changes to the settings. This includes but is not limited to...
  - Account Changes
  - Email Settings
  - Wallpaper & Device Name
- All pictures and videos taken with the iPad should be for school/educational purposes only.
- All images downloaded to the iPad should be for school/educational purposes only.



# Responsible Use & Proper Care (cont.)

- The iPad case should be left on at all times.
- The iPad should be stored in a safe place when not in use.
- Siblings are not allowed to use the iPad.
- Chargers will go home with students
- The cost for damaged or lost iPads/ accessories is on the second page of the Parent-Student Agreement.
- If an iPad is lost, email the librarian immediately.



# Check-In Procedures

- Log out of all programs.
- Delete all pictures and videos
- Close all programs running in the background.
- If the iPad is not returned on time, the penalty is determined by the librarian.



# Parent Agreement Authorization

Click on the link on the web page to access the “Parent/student Equipment Use Agreement” print and read the form carefully. Return the signed copy of the agreement to the JRE Library.

\*Students can check out an iPad after the librarian confirms parent agreement.

